

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

**Inter-institutional<sup>1</sup> agreement 2020-2023<sup>2</sup>**  
**between institutions from**  
**Programme and Partner Countries<sup>3</sup>**  
**[Minimum requirements]<sup>4</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

**A. Information about higher education institutions**

Full name of the institution / country	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Website (eg. of the course catalogue)
Universidade de Santiago de Compostela /Spain	E Santiago01	<b>Institutional Coordinator</b> Victor Arce Vázquez <i>Vice-Chancellor of Students and International Projection</i>  Mobility Office Rua de Lope Gómez de Marzoa, 4 15705 Santiago de Compostela Spain Tel. 0034 881 812 846 e-mail: <a href="mailto:erasmus.ka107@usc.es">erasmus.ka107@usc.es</a>	<a href="http://www.usc.es">www.usc.es</a>  <a href="http://www.usc.es/en/studies">www.usc.es/en/studies</a> Course catalogues
Ukrainian Medical Stomatological Academy, Ukraine /Ukraine	Poltava	<b>Institutional Coordinator</b> Prof. Igor Kaidashev, Vice-Rector for Research and Development Research Department: 23 Shevchenko Str., Poltava 36011 Ukraine Tel. +380 5322 560823 e-mail: <a href="mailto:kaydashev@gmail.com">kaydashev@gmail.com</a> <a href="mailto:polstomumsa@gmail.com">polstomumsa@gmail.com</a> <a href="mailto:julian.rivage@gmail.com">julian.rivage@gmail.com</a>	<a href="http://www.umsa.edu.ua">www.umsa.edu.ua</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Erasmus+ Programme Countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals. Eligible Partner Countries are listed in the Programme Guide.

<sup>4</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>5</sup> Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement.

## B. Mobility numbers<sup>7</sup> in total (for whole project cycle)

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships * [Not relevant for calls 2015-2017]
Poltava	E Santiago01	available USC PhD programmes : <a href="http://www.usc.es/en/perfis/internacional/programas/Erasmus_KA107/estudiantes_incoming.html">http://www.usc.es/en/perfis/internacional/programas/Erasmus_KA107/estudiantes_incoming.html</a>		3rd	1 x 5 months	--

[\*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
Poltava	E Santiago01	091	Health Sciences	1 x 7 days	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional: Subject	Language of	Language of	Recommended language of instruction level <sup>8</sup>
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<sup>7</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Institution [Erasmus code or city]	area	instruc- tion 1	instruc- tion 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E SANTIAGO1	All 3 <sup>rd</sup> cycle	English		B2 English required  A2 Spanish is also recommended	B1 in Spanish or B2 in English recommended  No certificate is required.
Poltava	Health Sciences	English		B2 English required	B2 in English  No certificate is required.

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

#### **D. Respect of fundamental principles and other mobility requirements**

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: [https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter\\_en](https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en)

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

##### **Before mobility**

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and

<sup>8</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



allow mobile students to make well-informed choices about the courses they will follow.

- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

### **During and after mobility**

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

## **E. Additional requirements**

### **E SANTIAGO1:**



- Incoming 1<sup>st</sup> Cycle Erasmus Plus students are not allowed to register for courses/modules of study levels that differ from the one/s agreed in the present document.
- Incoming teaching staff must be individually accepted by USC Faculty staff from the same academic area. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- The University of Santiago de Compostela welcomes students and staff with disabilities, providing information and assistance through its University Integrations Service. Further information is available at: <http://www.usc.es/en/servizos/sepiu/integracion.html>

**F. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Cycle	Winter term	Summer term
E SANTIAGO1	<b>3<sup>rd</sup> cycle students only:</b> Selection and nomination by home University IRO: Ongoing/ open application period till each partner university reaches full quota, by 1.10.2022 latest.		
	<b>Staff:</b> USC online application platform	1 April to 30 May	21 October -30 November
Poltava	<b>3<sup>rd</sup> cycle students only:</b> Selection and nomination by home University IRO: Ongoing/ open application period till each partner university reaches full quota, by 1.10.2021 latest.		
	<b>Staff</b>	1 April to 30 May	1 April to 30 May

**E SANTIAGO1:**

1. Nominated students receive an acceptance letter by e-mail within a max. of 3 weeks.
2. A Certificate will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**G. Information**

**1. Grading systems of the institutions**

**E SANTIAGO1:**

Local Grade	ECTS	Definition
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		Grade	
Matrícula de Honor	10	A+	<b>EXCELENT</b> – Outstanding performance with only minor errors. Just in very exceptional cases
Sobresaliente	9-9.9	A	<b>VERY GOOD</b> – Above the average standard but with some errors
Notable	7-8.9	B	<b>GOOD</b> – Generally sound work with a number of notable errors
Aprobado	5-6.9	C/D/E	<b>SATISFACTORY/SUFFICIENT</b> – Performance meets the minimum criteria. Average performance
Suspense	0-4.9	F/FX	<b>FAIL</b> - Failed
Apto	-	-	<b>PASS</b> - Passed

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
E SANTIAGO1	<a href="mailto:erasmus.ka107@usc.es">erasmus.ka107@usc.es</a>	<a href="http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx">http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx</a>
Poltava	<a href="mailto:mijnarodniy@umsa.edu.ua">mijnarodniy@umsa.edu.ua</a>	<a href="https://mfa.gov.ua/en/consular-affairs/con/visa">https://mfa.gov.ua/en/consular-affairs/con/visa</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
E SANTIAGO1	<a href="mailto:erasmus.ka107@usc.es">erasmus.ka107@usc.es</a>	All incoming ErasmusPlus students are charged a small fee for a compulsory insurance for international students. This should be purchased in advance of visa applications
Poltava	<a href="mailto:mijnarodniy@umsa.edu.ua">mijnarodniy@umsa.edu.ua</a>	Insurance should be purchased in advance of visa applications

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
E SANTIAGO1	<a href="mailto:erasmus.ka107@usc.es">erasmus.ka107@usc.es</a> ;	A yearly call for applications is published each May for the following academic year at this link: <a href="http://www.usc.es/en/servizos/sur/index.html">http://www.usc.es/en/servizos/sur/index.html</a> Incoming students who wish to be placed in one of the dormitories must take part in that call.
Poltava	<a href="mailto:mijnarodniy@umsa.edu.ua">mijnarodniy@umsa.edu.ua</a>	All relevant information and assistance will be provided.

#### H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>9</sup>
E SANTIAGO1	Victor Arce Vázquez, <i>Vice-Chancellor of Students and International Projection</i>		
Ukrainian Medical Stomatological Academy, Ukraine Poltava	Prof. Igor Kaidashev, <i>Vice-Rector for Research and Development</i>	12/APR/2022	

<sup>9</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation

## Sinatura dixital / Firma digital / Digital signature

**Asinante/Firmante/Signer:** VICTOR MANUEL ARCE VAZQUEZ, VICERREITOR DE ESTUDANTES E PROXECCION INTERNACIONAL, UNIVERSIDAD DE SANTIAGO DE COMPOSTELA, 22/04/2021 10:01:58.

**CSV:** CF91-44E7-4152-B644