

EUROPEAN UNION

Erasmus+ Programme

2021-2027

**Erasmus+ Programme**  
**Inter-institutional agreement**  
**Key Action 1**  
**Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the Programme**  
**and third countries not associated to the Programme**

The institutions<sup>1</sup> named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education<sup>2</sup> and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR<sup>3</sup> and in line with the technical standards of the European Student Card Initiative<sup>4</sup>, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

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<sup>1</sup> Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

<sup>2</sup> [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en)

<sup>3</sup> [https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr\\_en](https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en)

<sup>4</sup> [https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative\\_en](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en)

### 1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Websites
Poltava State Medical University (Ukraine)	Poltava	<b>Erasmus+ Institutional Coordinator:</b> Prof. Igor Kaidashev, Vice-Rector for Research and Development i.kaidashev@pdmu.edu.ua +380532 560823	General: <a href="https://www.pdmu.edu.ua">https://www.pdmu.edu.ua</a>
Universidade de Vigo (Spain)	E VIGO01	<b>Agreement contact:</b> International Relations Office agreements.ori@uvigo.es  <b>Administrative Contact:</b> Amelia Rodríguez Piña (dir.ori@uvigo.gal, +34 986 813 751)	General: <a href="https://www.uvigo.gal/es">https://www.uvigo.gal/es</a>

<sup>5</sup> Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## 2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

### Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE <sup>7</sup> (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
Poltava	VIGO01	091	Health	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	1	5	1	5
E VIGO01	Poltava	091	Health	3 <sup>rd</sup>				

### Optional additional information

e.g. blended mobility, etc.

## 3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills<sup>8</sup> at the start of the mobility period (see also section 5 "Preparation and Support").

<sup>7</sup> <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Receiving Institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
Poltava	091 Health	English	English	B1	B2
E VIGO01	091 Health	Spanish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

#### 4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

#### 5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.

<sup>8</sup> For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline <sup>9</sup>
Poltava	Winter Term: September to January Spring Term: February to July	<b>Winter Term:</b> nomination deadline: mid May application deadline: end of May <b>Spring Term:</b> nomination deadline: 1 <sup>st</sup> week October application deadline: end of October
E VIGO01	Winter Term: September to January Spring Term: February to July	<b>Winter Term:</b> nomination deadline: mid May application deadline: end of May <b>Spring Term:</b> nomination deadline: 1 <sup>st</sup> week October application deadline: end of October

The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

<sup>9</sup> Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
Poltava	Iryna Shkurupii interdep@pdmu.edu.ua +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>
E VIGO01	Amelia Rodríguez Piña incoming.ori@uvigo.gal, +34 986 818727/+34 986 811947	<a href="https://www.uvigo.gal/en/study/mobility/international-incoming-students">https://www.uvigo.gal/en/study/mobility/international-incoming-students</a>

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) EQF level 1. Compliance with subject area(s) agreed upon For students: GPA; current level of completion of studies For academic staff: Academic title/degree	
CV	Europass	
Motivation letter	In English	

Inclusion measures <sup>10</sup>	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process.	
Other	Application form (required for both students and staff)  Verification letters, e.g. employment/study level, language skills, transcripts (required for both students and staff)  ID document (required for both students and staff)  Teachers can also be appointed/invited by the management of the respective departments/faculties based on strategic consideration (continuous professional development, international recruitment, future project preparation, lectures integrated into the regular study programme of the receiving institution, preparation of new study material, etc.)	

## 6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*<sup>11</sup>.

<sup>10</sup> You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here:

[https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en)

<sup>11</sup> The Erasmus+ Student Charter is available here: [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en)



- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using

cash, check or similar to avoid delays linked to opening a bank account.

- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	E VIGO01	Amelia Rodríguez Piña <a href="mailto:incoming.ori@uvigo.gal">incoming.ori@uvigo.gal</a> , +34 986 818727/+34 986 811947	<a href="https://www.uvigo.gal/en/study/mobility/international-incoming-students#02">https://www.uvigo.gal/en/study/mobility/international-incoming-students#02</a>
	POLTAVA	Iryna Shkurupii <a href="mailto:interdep@pdmu.edu.ua">interdep@pdmu.edu.ua</a> +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>
Language Support	E VIGO01	Amelia Rodríguez Piña <a href="mailto:incoming.ori@uvigo.gal">incoming.ori@uvigo.gal</a> , +34 986 818727/+34 986 811947	<a href="https://www.uvigo.gal/en/study/mobility/international-incoming-students#02">https://www.uvigo.gal/en/study/mobility/international-incoming-students#02</a>
	POLTAVA	Iryna Shkurupii <a href="mailto:interdep@pdmu.edu.ua">interdep@pdmu.edu.ua</a> +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>
Visa	E VIGO01	Amelia Rodríguez Piña <a href="mailto:incoming.ori@uvigo.gal">incoming.ori@uvigo.gal</a> , +34 986 818727/+34 986 811947	<a href="https://www.uvigo.gal/en/study/mobility/international-incoming-students#02">https://www.uvigo.gal/en/study/mobility/international-incoming-students#02</a>
	POLTAVA	Iryna Shkurupii <a href="mailto:interdep@pdmu.edu.ua">interdep@pdmu.edu.ua</a> +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>
Insurance	E VIGO01	Amelia Rodríguez Piña <a href="mailto:incoming.ori@uvigo.gal">incoming.ori@uvigo.gal</a> , +34 986 818727/+34 986 811947	<a href="https://www.uvigo.gal/en/study/mobility/international-incoming-students#02">https://www.uvigo.gal/en/study/mobility/international-incoming-students#02</a>

	POLTAVA	Iryna Shkurupii <a href="mailto:interdep@pdmu.edu.ua">interdep@pdmu.edu.ua</a> +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>
Inclusion of participants with fewer opportunities	E VIGO01	Amelia Rodríguez Piña <a href="mailto:incoming.ori@uvigo.gal">incoming.ori@uvigo.gal</a> , +34 986 818727/+34 986 811947	<a href="https://www.uvigo.gal/en/study/mobility/international-incoming-students#02">https://www.uvigo.gal/en/study/mobility/international-incoming-students#02</a>
	POLTAVA	Iryna Shkurupii <a href="mailto:interdep@pdmu.edu.ua">interdep@pdmu.edu.ua</a> +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>
Mentoring	E VIGO01	Amelia Rodríguez Piña <a href="mailto:incoming.ori@uvigo.gal">incoming.ori@uvigo.gal</a> , +34 986 818727/+34 986 811947	<a href="https://www.esnvigo.org/satellite4/">https://www.esnvigo.org/satellite4/</a>
	POLTAVA	Iryna Shkurupii <a href="mailto:interdep@pdmu.edu.ua">interdep@pdmu.edu.ua</a> +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>
Grant payments	E VIGO01	Amelia Rodríguez Piña <a href="mailto:incoming.ori@uvigo.gal">incoming.ori@uvigo.gal</a> , +34 986 818727/+34 986 811947	<a href="https://www.uvigo.gal/en/study/mobility/international-incoming-students#02">https://www.uvigo.gal/en/study/mobility/international-incoming-students#02</a>
	POLTAVA	Iryna Shkurupii <a href="mailto:interdep@pdmu.edu.ua">interdep@pdmu.edu.ua</a> +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>
Alumni information	E VIGO01	Amelia Rodríguez Piña <a href="mailto:incoming.ori@uvigo.gal">incoming.ori@uvigo.gal</a> , +34 986 818727/+34 986 811947	<a href="https://www.uvigo.gal/en/come-uvigo/alumni">https://www.uvigo.gal/en/come-uvigo/alumni</a>
	POLTAVA	Iryna Shkurupii <a href="mailto:interdep@pdmu.edu.ua">interdep@pdmu.edu.ua</a> +38 (0532) 60-67-61	<a href="https://en.pdmu.edu.ua/info/mz">https://en.pdmu.edu.ua/info/mz</a>

## 7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

*The recognition process is carried out at the sending institution.*

*Recognition tools that will be used: The European Credit Transfer and Accumulation System*

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
  - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
  - o A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
  - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

### **8. Grading systems of the institutions**

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide<sup>12</sup>. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<b>Institution [Erasmus code or city]</b>	<b>EGRACONS [If applicable]</b>	<b>Website for information</b>
Poltava		

<sup>12</sup> The ECTS user's guide is available here: [https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide\\_en](https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en)

E VIG001

**9. Any other information regarding the terms of the agreement (optional)**

10. **Universidade de Vigo**
11. Description of the institutional grading system / *Descripción del sistema de calificaciones* /
- 12.
13. *Matricula de Honor (10)* ..... EXCELLENT - outstanding performance with only minor errors: Just in very exceptional cases
14. *Sobresaliente (9-9.9)* ..... VERY GOOD - above the average standard but with some errors
15. *Notable (7-8.9)* ..... GOOD - generally sound work with a number of notable errors
16. *Aprobado (5-6.9)* ..... SATISFACTORY/SUFFICIENT - performance meets the minimum criteria. Average performance
17. *Suspense (less than 5)* ..... FAILED
18. *No presentado* ..... NOT ATTENDED (ABSENT)
19. % of students successfully achieving the grade/ *% de estudiantes que consiguen la nota con éxito*


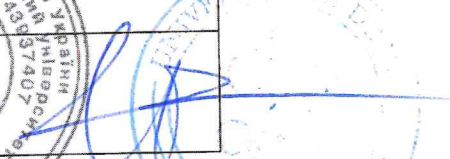
ECTS Grade	% of students successfully achieving the grade	Description / Descripción / Descripción
A	10	EXCELLENT - outstanding performance with only minor errors EXCELENTE - rendimiento excepcional con errores menores
B	25	VERY GOOD - above the average standard but with some errors MUY BUENO – por encima del estándar promedio pero con algunos errores
C	30	GOOD - generally sound work with a number of notable errors BUENO – en general, un buen trabajo con un número de errores notables
D	25	SATISFACTORY - fair but significant shortcomings SATISFACTORIO – deficiencias justas pero significativas
E	10	SUFFICIENT - performance meets the minimum criteria SUFICIENTE – el rendimiento cumple con los criterios mínimos
FX	-	FAIL - some more work required before the credit can be awarded SUSPENSO – se requiere algún esfuerzo adicional para que se pueda otorgar el crédito
F	-	FAIL - considerable further work is required

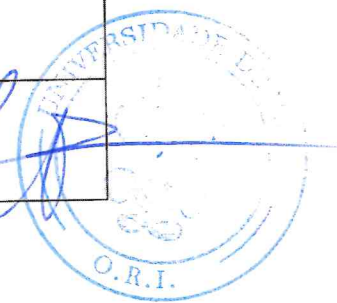
		SUSPENSO – se requiere un trabajo adicional considerable
Poltava Grading systems of the institution 5 - Excellent (170-200 ECTS); 4 - Good (140-169 ECTS); 3 - Satisfactory (122-139 ECTS); 2 - Fail (less than 122 ECTS).		

## 20. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

### SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>13</sup>
POLTAVA	Prof. Igor Kaidashev Erasmus+ Institutional Coordinator, Vice-Rector for Research and Development	25.11.2024	
E VIGO01	Maria Isabel del Pozo Triviño, Vice-rector for Internationalisation	28.11.24	



<sup>13</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation